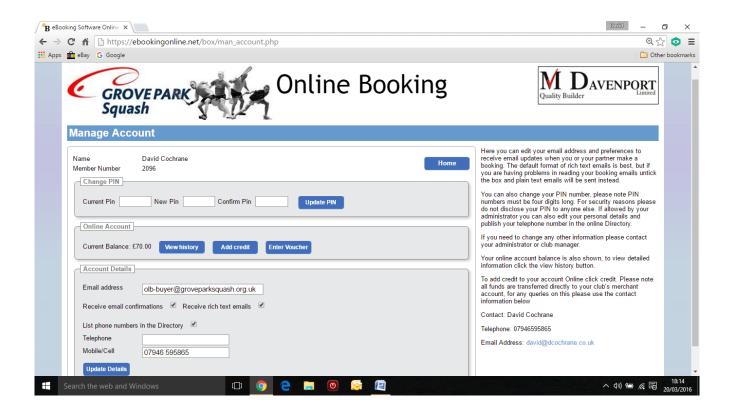
Grove Park Squash Online Booking

Member Credit Account

You can manage and view your account transactions by clicking on the **Manage Account** button after you have logged in with your User ID and PIN. Note that this facility is **NOT AVAILABLE** from the club kiosk.



In the **Online Account** section, you are able to view your transaction history, and add payments either through **Worldpay**, or through the purchase of a voucher from behind the bar at the club. To make a payment using **Worldpay**, you require a credit or debit card. By clicking on the **Add Credit** button you are taken securely to the card processing section to make a payment directly into the Grove Park Squash Club's **Worldpay** account. You are presented with the following screen.













Online Top Up

Please complete the form below to top-up your account online using a credit or debit card. Information is pre-populated from your details in this system, if they are incorrect you may be able to change them on the Manage Account page, if not please contact your club administrator

Top Up Amount (£)		please enter a valid amount
Total Amount	£0.00	
Name on Card		
Card Number		
Expiration	MM. 7 YYYY	
cvc		
VISA (1)	MOCKETO	
Address Line 1		
Address Line 2		
Address Line 3		
Address Line 4		
Post Code	I	
Make Payment (Cancel	

Fill in the details as required, and then press the **Make Payment** button. If the transaction is successful, you will see a screen similar to the following. The last four digits of the card number are shown. If you see an error, you may have to contact your card provider.



Online Top Up

Your Payment has been sucessfully completed. Your account has been updated and an email confirming this transaction has been sent. Complete transaction details are below.

Order Status Successful

Order Code 7dc3611e-90bc-4f38-8f57-484d596690a6

Description Court Fee Online Top-Up

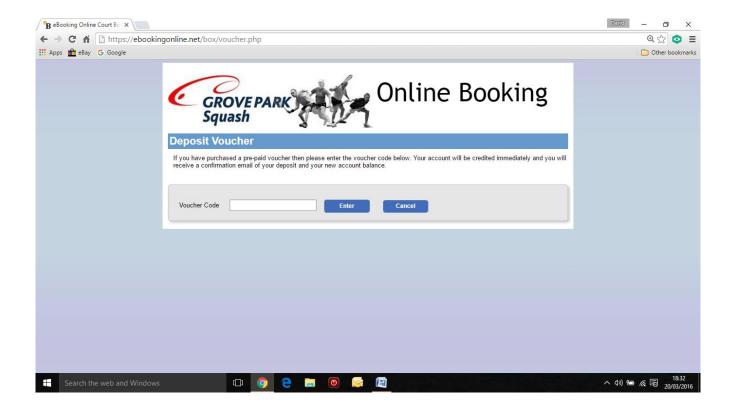
Card Number **** **** ****

Amount (£) 10.00 Balance (£) 20.00

Man Account

You will also receive an email confirming the payment.

An alternative payment method is to use a voucher which can be purchased at the club bar. The voucher contains a unique code which applies the value of the voucher to your account. You can only use this code once. When you click the **Enter Voucher** button you are presented with the following screen.



You enter the one time Voucher Code and click the **Enter** button. A voucher code can also be redeemed at the Kiosk. As there is no **Manage Account** button on the Kiosk screen, you tap the **Top up Voucher** button, and then enter your name and the one time Voucher Code.

The Billing System records the transactions and updates the database with the amount received. This shows in your overall account balance, and in the list of your transactions. This process is instant, so if you find that you cannot book a court due to insufficient funds, you can top-up your account online, see your new balance and continue to book courts.

Another method of payment is by cheque made out to **Grove Park Squash Club** which is handed to the club treasurer. There may be a delay of a day or two before your account is credited if you choose to pay this way.

You may also add a top up amount to your account when you renew your membership. The total amount should be paid either by bank transfer or by cheque made out to **Grove Park Squash Club**. Instructions are enclosed with your membership renewal.